



## Guidelines for 2012 AAF Extension Awards

The American Asthma Foundation Research Program will consider additional funding to Awardees for one or two additional years, under exceptional circumstances, in order to promote the therapeutic potential of work derived from AAF Awards. Extension Awards will be granted for one year at a time. The amount may be up to \$250,000 (per year) for either Early Excellence or Senior Awardees who have completed their Award. Awardees may apply for an Extension Award in the last year of their Award or at any time thereafter, but the proposal must be an extension of work supported by the AAF.

Note: Unlike Senior Investigator Awards and Early Excellence Awards, the amount of an Extension Award is not fixed (though it is limited to \$250,000), and a budget is required.

### The requirements for this extension are:

1. The work funded by the AAF has, through the exploration of new pathways in the pathogenesis of asthma, clearly identified potential new pathways for the treatment of asthma  
AND
2. The work has progressed to the point where a clear path exists for developing or testing new treatments for asthma  
AND
3. Additional funding for one year carries promise of increasing the value of the research to the extent that it is likely to attract funding from the NIH, from biotech, or from the pharmaceutical industry.

**The goal of Extension Awards** is to address the gap between successful basic science and the development of new therapies for asthma. Our goal is to advance successful AAF-sponsored research to the point where it may have an impact on therapy.

Because the eligibility requirements are highly specific and stringent, it is expected that Extension Awards will be unusual. Awardees are therefore asked to request additional funding only if their work clearly fits the criteria. If it does, **requests should be submitted to the AAF Research Program office by Monday, March 12, 2012.**

**Review Criteria:** The Scientific Review Board will make decisions regarding Extension Awards immediately after the Annual Meeting in May 2012. In addition to the criteria listed above, the SRB will consider the usual criterion of scientific excellence (the excellence of the investigator and the relevance to asthma having been already been judged!)

**Award Policies:** The policies governing the use of funds will remain the same as for the 3-year Awards (<http://www.americanasthmafoundation.org/grants/award-policies>), including attendance at the 2013 Annual Meeting and limitation of investigators' salaries to a total of \$50,000.

If human studies are involved, an IRB Approval will be required prior to funding.

Note that this opportunity for additional funding does not alter our policy that allows Awardees to carry over funding beyond the initial 3-year award period.

**Detailed Instructions:** The Application should include the following 9 items, in order:

1. *Application Cover Sheet for a 2012 Extension Award* (form page), with the required institutional signature (<http://www.americanasthmafoundation.org/grants/awardees>).
2. Abstract of 250 words or less. The abstract should include the specific aims of the proposal.
3. Current NIH Biographical Sketch (for P.I. and for each Co-Investigator named on the Application Cover Sheet). Include pending support in *Section D. Research Support*.
4. Concise Narrative for the planned research, limited to 4 pages, excluding references, figures and tables. The text should be formatted according to the requirements at the end of this notice. A suggested outline follows, though some plans may dictate a different presentation.
  - A. Statement of objective(s) or specific aim(s)
  - B. Progress that led to the request for an Extension Award, including:
    - Discussion of the discovered pathway for asthma therapy
    - The potential therapy that is being advanced
    - How funding by the AAF will expand studies of the potential for therapy
  - C. Research Plan
5. References cited. Include all authors.
6. Appendix (optional), limited to 3 pages, for figures and tables. Figure legends should be kept to a few words. Explanation of figures should be in the Narrative section.
7. Co-Investigator letters (required if Co-investigators are named on *Application Cover Sheet*)
8. Collaborator letters (optional)
9. Detailed Budget following the NIH format, PHS 398 Form Page 4 (Detailed Budget for the Initial Budget Period) available at <http://grants2.nih.gov/grants/funding/phs398/phs398.html>, with a justification for personnel and for expenditure categories greater than \$25,000.

### **Copies and Submission.**

The application should be received by the AAF Research Program office in hard copy and and as a PDF before the deadline of March 12, 2012.

#### Submit hard copies:

Submit the **original plus 14 single-sided copies** (total 15) of the required materials (items 1-9 above). Secure the **original with a binder clip or paper clip**. The **14 copies should be stapled** as individual packets (do not use binder clips or paper clips for the copies).

**Send application to:**

Courier/Express Mail Address: AAF Research Program  
Attn: Valerie Dougherty  
4 Koret Way, LR-216  
UCSF  
San Francisco, CA 94143-2218  
USA  
tel: 415 514 0730

Postal Address: AAF Research Program  
Attn: Valerie Dougherty  
Box 0509, UCSF  
San Francisco, CA 94143-0509  
USA

Submit PDF:

Please email a PDF of the complete application to Val Dougherty in the AAF Research Program Office ([dougherty@aaf.ucsf.edu](mailto:dougherty@aaf.ucsf.edu)) on or before the deadline of March 12, 2012. The PDF must be identical to the paper version, with the exception of the signatures on the Application Cover Sheet. Signatures are required only on the original paper application, and not on the PDF.

Combine all sections of the application (items 1-9 above) into a single PDF file. Name your file using the following convention:

Lastname\_Firstname\_Middle.pdf (e.g., Dougherty\_Valerie\_J.pdf)

**Text Formatting Requirements**

**Font**

- Use an Arial, Helvetica, Palatino Linotype or Georgia typeface and a font size of 11 points or larger. (A Symbol font may be used to insert Greek letters or special characters.)
- Type density, including characters and spaces, should be no more than 15 characters per inch.
- Type should be no more than 6 lines per inch.

**Paper Size and Margins**

- For Letter-size paper (8.5 inch x 11 inch), use at least .5 inch margins (top, bottom, left, and right) throughout.
- For A4 paper (210 mm x 297 mm), use at least 15 mm margins (top, bottom, left, and right) throughout.

**Figures, Graphs, Diagrams, Charts, Tables, Figure Legends, and Footnotes**

- You may use a smaller type size, but it should be readily legible (usually not less than 9 points).